

SELF ASSESSMENT AND PERSONAL ACTION PLAN

NVQ		
Candidate name		Date:

UNITS	Competency Skills have been covered	Competency Skills have not been covered	Evidence easy to obtain	ACTION REQUIRED <i>(training/mentoring/assessment) etc</i>	BY WHEN

What you should do next:

Having completed the Self Assessment, you should have a list of units where you can start to identify and collect evidence. You may also have a list of units where you feel you are not competent and need training. This document should be included in your portfolio and discussed with your assessor.

Signature: Candidate: _____

Date: _____